

# Exhibitor Contract & Booth Space Reservation Form

Managed by Rubber Stamp & Scrapbook Expo, Inc.



**Address All Contracts and Make Checks Payable to:**  
 Rubber Stamp & Scrapbook Expo  
 P.O. Box 6921  
 Apache Junction, AZ 85278  
 Fax Application to: 480-288-2000

**PLEASE PRINT CLEARLY**

Space #

**A Exhibitor Information**  
 Mr.  Mrs.  Miss  Ms. \_\_\_\_\_ Full Name  
 Company: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City, State: \_\_\_\_\_ Zip: \_\_\_\_\_  
 Phone: (\_\_\_\_) \_\_\_\_\_ Toll Free: (\_\_\_\_) \_\_\_\_\_  
 Fax: (\_\_\_\_) \_\_\_\_\_ Cell Phone: (\_\_\_\_) \_\_\_\_\_  
 E-mail: \_\_\_\_\_@\_\_\_\_\_ Web: \_\_\_\_\_

Exhibitor:

**B Please Reserve**  
**Note:** Each booth includes 2 tables and 2 chairs at no charge. Each additional table is \$15.00 if requested in advance of the expo. Each table ordered at the expo is \$20.00.

<input type="checkbox"/> 10' x 10'.....	530.00	\$ _____
<input type="checkbox"/> 10' x 15'.....	795.00	\$ _____
<input type="checkbox"/> 10' x 20'.....	970.00	\$ _____
<input type="checkbox"/> 10' x 30'.....	1095.00	\$ _____
<input type="checkbox"/> 10' x 40'.....	1225.00	\$ _____
<input type="checkbox"/> 10' x 50'.....	1365.00	\$ _____
<input type="checkbox"/> Electricity \$50.00.....		\$ _____
<input type="checkbox"/> Pipe & Drape - \$50.00 per 10' Section.....	No. of Sections: _____	\$ _____
<input type="checkbox"/> Make N' Take Credit (-\$50.00) LOCATED IN MAKE 'N TAKE AREA (SECTION "F")		\$ _____
<input type="checkbox"/> Additional Tables Requested _____ X \$15		\$ _____
<input type="checkbox"/> Additional chairs are available at \$3.00 each. # Requested _____ X \$3		\$ _____
<b>TOTAL AMOUNT DUE (U.S. dollars)</b>		\$ _____
<b>Less Deposit Enclosed</b> (\$50 minimum non-refundable deposit required with contract.		\$ _____

Contracts without required payment will not be assigned a booth space).

Balance must be remitted no later than 45 days prior to the expo or space may be reassigned. Payments remitted within 45 days of the expo must be made by credit card or cashier's check.

**BALANCE DUE = \$ \_\_\_\_\_**

**C Payment Information** (Please include payment with registration form; make checks payable to Rubber Stamp & Scrapbook Expo)  
 Company Check  Cashier's Check/Money Order  Debit Card  Credit Card  MasterCard  Visa  
**Please charge any balance due to the credit card below 45 days prior to the Expo:**  
 Credit Card Number: \_\_\_\_\_ Exp. Date: \_\_\_\_\_ VIN#(3-Digit # on reverse side of credit card \_\_\_\_\_  
 Cardholder's Name (please print): \_\_\_\_\_ Authorized Signature \_\_\_\_\_

<b>D</b>	COMPANIES I prefer to be located near: (not guaranteed)	COMPANIES I prefer not to be located near: (not guaranteed)
	_____	_____
	_____	_____
	_____	_____
<b>E</b>	PRODUCT LINES TO BE DISPLAYED AND/OR SOLD IN YOUR BOOTH: (Please attach a sheet of paper if necessary)	
	_____	
	_____	
	_____	
	_____	
	_____	
	_____	
	_____	
<b>F</b>	MAKE N' TAKE (SAVE \$50.00 OFF YOUR ENTIRE BOOTH FEE FOR SPONSORING A MAKE N' TAKE AT THE EXPO)	
	TITLE: _____	MAXIMUM # OF PARTICIPANTS: _____
	MAKE N' TAKE DESCRIPTION:	
	_____	
	_____	
	_____	
FEE: \$ _____		

**EXHIBIT GUIDELINES:** In order to insure the utmost quality of the Rubber Stamp and Scrapbook Expo, these rules **MUST** be followed by all participating exhibitors:

- A. All product lines/services displayed and/or sold from exhibits must be listed on exhibitor application and pre-approved by show management.
- B. All exhibits must be professional in appearance (example: no hand written signs, sale signs, visible storage boxes etc.)

**Applicant (exhibitor) hereby understands: RUBBER STAMP & SCRAPBOOK EXPO, INC. (management) reserves all rights in determining the participation of any exhibitor. All merchandise and personal property is the sole responsibility of the exhibitor. RUBBER STAMP & SCRAPBOOK EXPO, INC. or SHERATON FOUR POINTS HOTEL will not be held responsible for lost, stolen or broken goods before, during, or after the event; nor will the above be responsible for any personal injury before, during or after the event. In the event of cancellation of the show due to fire, strikes, act of God, government regulations, or any cause beyond control, Management shall determine an equitable basis for the refund of such portion of Entrance, Publicity, Directory and Exhibit Fee as possible, after consideration of expenditures and commitments already made. Refunds shall be made solely at the discretion of Management. A \$50 processing fee will apply to all cancellations regardless of cancellation date. Under all circumstances, Management retains the right to sell any space cancelled by exhibitor. No spaces may be shared or sublet. Deposits are non-refundable. A \$5.00 processing fee will be charged on ea. individual credit card transaction. With my attendance at this event, I realize that I and/ or my products may be included in publicity photos. I hereby give my consent to management to use in future promotional materials any such photos and/or comments. Exhibits must remain open until the closing of the Show. Early packing is prohibited. The undersigned agrees to abide by the Conditions and Regulations of the Show as set forth here, enclosed and in the Exhibitor Show Package issued in advance of the Show.**

**Signature of Applicant:** \_\_\_\_\_ **Date:** \_\_\_\_\_